

**Addendum #1 to Emergency Services RFP posted May 9, 2022 for "Consultation Services to update EOP & Review/Revise COOP"**

The following questions received by Emergency Services Director Conrow on May 16, 2022, via email. In accordance with the RFP, the questions and answers are being posted as an addendum to the RFP with the original RFP for all interested parties to access/view; Addendum #1 posted May 16, 2022.

1. Will the meetings be facilitated in-person, virtual, or a combination of the two?

*Meetings will be facilitated in-person, virtual or in a combination for this project.*

2a. How are the 19 municipalities to be included in the new countywide multi-jurisdictional EOP? The RFP says that they are at "different levels of building their own EOP documents integrating THIRA concepts". Will the municipalities still maintain those local planning EOPs they have created to guide their local response?

*Currently only one municipality has a stand alone EOP the intention would be a county-wide EOP with a section for any stand alone EOP and identify how it would fit into the county plan. The stand-alone municipality would be included in our update process.*

2b. If their EOPs will remain locally, do you anticipate the new EOP will only include the response beyond the local municipality's role? What role will the contractor have in developing content for or updating those local EOPs?

*The current EOP is a county-wide plan but has little information on each municipality. The update should have a brief section that list how each municipality would operate under the county plan.*

2c. If not, will all of their local plans and procedures be a part of the Brunswick County EOP? What role will the contractor have with those local plans and procedures in this case?

*The selected contractor along with the Emergency Management staff will collaborate with local municipalities through meetings to determine role and information to implement as part of the county plan.*

3. What plan components do you anticipate the contractor creating (from scratch) rather than updating from existing plans (new annexes, checklists, resources, organizational charts, etc.)

*The current plan is over eight years old with limited updates. All aspects of the plan from annexes, resources, organizational charts, etc will need to be updated or rewritten due to the length of time since the past plan was developed. The only exception would be the county radiological plan which is maintained as a separate plan and updated on a regular basis.*

4. Does Brunswick County currently have a hurricane annex?

*Brunswick County EOP does not have a current Hurricane annex. The current plan is not broken down into annexes and it is the intent of this RFP and new EOP to establish specific hazard annexes.*

5. Does Brunswick County currently have in place the plans listed below and expect the contractor to review them, incorporate them, and provide comments as needed? Is the contractor expected to create any of these plans?

“Hazard- or Incident- Specific Annexes including, but not limited to, review and comments on the following:

- o Emergency Sheltering Plan *(Yes)*
- o Evacuation Plan *(NC CRES Plan)*
- o Debris Management Plan *(Yes)*
- o Donations and Volunteer Management *(Limited)*
- o Plan Point of Distribution Plan *(Limited)*
- o Community Feeding Plan *(limited)*
- o Communicable Disease Plan *(BC Health Services Yes)*
- o Family Assistance Center/Family Reunification Center Plan *(No)*
- o Joint Information Center Plan *(No)*
- o Emergency Shelter Plan *(Yes)*

Hazard Specific Annexes to include but not limited to:

- o Hazardous Materials *(No)*
- o Flooding *(No)*
- o Aircraft Accidents *(No)*
- o Resource Shortage *(No)*
- o Water Contamination *(No)*
- o Winter Weather *(No)*
- o Terrorism/Acts of Violence *(No)*
- o Hurricane *(No)*
- o Heat *(No)*
- o Radiological Emergencies \* *(Yes) Plan is current and updated independently of EOP. The EOP should reference these documents.*
- o Earthquake *(No)*
- o Wildfire *(No)*

[\*These plans have separate planning documents. Development of these EOP sections shall include reference and direction to these plans and do not require an extensive plan review and development of these plans.]”