

BRUNSWICK COUNTY LIBRARY BOARD MEETING MINUTES May 9, 2022

The Brunswick County Library Board met, in person, on May 9, 2022 in the Southwest Library meeting room. Chair Jeff Mount called the meeting to order at 4:10 PM.

Members present: Sheila Umbricht, Emma Myles, Jeff Mount, and Gibby Wilson

Also present: Patricia Dew, Library Director Diana Fotinatos and Carol Brolley, FOLSOI, Michelle Berger and Vicki Ratajeski, SWBB FOL

Members absent: Donna Morgan and Mary Stilwell

Members who have resigned: Ron Benton, Brett Riggs, and Sheila Schreyer

Minutes of the March 1, 2022 meeting were unanimously approved after a motion (Wilson) and second (Myles).

Director Dew's Report:

1. Final Budget will have funds for

- a. one additional full-time staff and 1,350 hours for part-time people
- b. automated calling of patrons via Polaris
- c. a self-service color printer in each library
- d. increasing the book budget by \$15,000 and audiobook budget by \$5,000

2. Staff

- a. one new assistant has started in Leland – Kate Lenz
- b. two staff members have resigned so Harper and Barbee will get a new assistant each
- c. The new full-time assistant (split 50-50 between Barbee and Rourk) and the part-time positions will be posted in June so they can start in July.

3. Services

- a. Libby by Over-Drive was added in April and old Axis 360 will be canceled after the old titles have been added to Over-Drive this summer.
- b. BC Library now on Facebook and Instagram and content sent to County's Twitter and Nextdoor accounts
- c. Storytimes have resumed and summer reading (indoor and outdoor) events are being planned.
- d. The Library's website has been updated to better showcase the online resources available to library card holders.
- e. Branches have been and will be hosting AARP tax preparation, voting, and the usual community meetings

4. Buildings

- a. Southwest is having new carpet installed by County Operational Services
- b. The former director's office in Barbee is being transformed into staff workspace.
- c. The new Director's office is in Leland.
- d. At Rourk, the County has taken back over the mini-park and will be clearing out the excess growth in the next few months. At Harper FOLSOM has gotten a grant to re-create the rear outside space into a usable area.
- e. All locations have removed Covid plexiglass and masks are completely optional

OLD BUSINESS -NONE

NEW BUSINESS

The Board discussed four revised policy documents. All will be edited again for spelling & grammatical errors. Results:

1. Conduct Policy for Brunswick County Libraries was unanimously approved after a motion (Umbricht) and a second (Myles).
2. Brunswick County Library Materials Selection Policy was unanimously approved after a motion (Wilson) and a second (Umbricht).
3. General Selection Guidelines was unanimously approved after a motion (Myles) and a second (Wilson).
4. Request for Consideration was unanimously approved after a motion (Wilson) and a second (Myles).

Since this is an important document it will be re-visited at the July meeting. Director Dew gave the Board a copy of Rowan Public Library's document to study for the July meeting. Anyone with a concern/challenge of a book's inclusion in the Library collection will need to send this form to Director Dew who will make a suggestion and then pass it onto the Board who will have final decision.

Meeting adjourned at 5:00.

Respectfully submitted,

Sheila Umbricht for Donna Morgan, Secretary

Future 2022 Meetings: July 25 Leland and October 24 Barbee

