

Dept.#	Item #	Description	Prior Years Actuals		2023	2023	2023	Column 2024 Department Requested	2024	
			2021	2022	Amended Budget	Original Budget @ 7/1/22	Actual @ 11/30/2022		% Received/ Expended @ 11/30/2022	Increase (Decrease) Requested
104170	429200	Food	843	1,529	600	600	1,017	170%	2,000	1,400
104170	431100	Travel - Mileage	3,153	3,296	7,396	7,396	2,600	35%	14,324	6,928
104170	431200	Travel - Subsistence	187	28	4,189	12,189	326	8%	33,839	21,650
104170	431500	Travel - Registrations	70	1,123	5,360	8,250	500	9%	34,677	26,427
104170	432100	Telephone	1,816	5,732	7,880	7,880	3,302	42%	10,080	2,200
104170	432150	Cell Phone Reimbursement	650	750	650	650	500	77%	1,300	650
104170	432500	Postage	26,392	33,795	25,000	25,000	18,730	75%	35,000	10,000
104170	434100	Printing	28,646	34,802	46,125	51,425	20,281	44%	78,800	27,375
104170	435300	Repair and Maint - Vehicles	49	165	300	300	22	7%	300	-
104170	439100	Advertising	2,205	4,548	2,500	2,500	4,775	191%	11,000	8,500
104170	439900	Contract Services	6,729	13,183	15,700	7,700	7,888	50%	22,375	14,675
104170	441200	Rent of Building	75	1,030	500	500	-	0%	9,700	9,200
104170	441400	Rent of Equipment	369	998	1,000	1,000	-	0%	3,000	2,000
104170	444000	Service and Maint Contracts	35,493	39,212	44,569	41,679	41,748	94%	45,000	3,321
104170	449100	Dues	260	165	260	260	-	0%	905	645
104170	449200	Subscriptions	1,125	5,176	7,790	7,790	5,182	67%	19,660	11,870

					2023	2023	2023	Column	2024	
					2023	Original	Actual	% Received/	2024	2024
			Prior Years Actuals		Amended	Budget @	@	Expended @	Department	Increase
Dept.#	Item #	Description	2021	2022	Budget	7/1/22	11/30/2022	11/30/2022	Requested	(Decrease)
									Requested	Requested
104170	451100	Cap Outlay - Lease - Furn and	-	10,016	-	-	-	0%	-	-
104170	451000	Furniture/Office Equipment	-	-	5,300	-	-	0%	-	-
104170	454000	Vehicles On Road	-	-	-	-	-	0%	-	-
104170	455000	Equipment	-	5,524	-	-	-	0%	31,000	31,000
104170	458000	Buildings	-	-	-	-	-	0%	-	-
104170	459000	Improvements	-	-	-	-	-	0%	-	-
104170	465500	Grant Subsidy	113,475	-	-	-	-	0%	-	-
104170	465510	Grant Subsidy - COVID - 19	96,061	-	-	-	-	0%	-	-
104170	475014	Lease Principal GASB 87	-	-	-	-	-	0%	-	-
104170	476014	Lease Interest GASB 87	-	-	-	-	-	0%	-	-
		Add New Expenditure Line Item In Space Below:								
104170			-	-	-	-	-	0%	-	-
104170			-	-	-	-	-	0%	-	-
104170			-	-	-	-	-	0%	-	-
104170			-	-	-	-	-	0%	-	-
104170			-	-	-	-	-	0%	-	-

					2023	2023	2023	Column	2024	
					2023	Original	Actual	% Received/	2024	Increase
			Prior Years Actuals		Amended	Budget @	@	Expended @	Department	(Decrease)
Dept.#	Item #	Description	2021	2022	Budget	7/1/22	11/30/2022	11/30/2022	Requested	Requested
104170			-	-	-	-	-	0%	-	-
		Total Expenditures	1,373,072	1,030,968	1,158,315	1,158,315	385,353	33%	1,779,807	621,492
		Revenues Over(Under) Expenditures	(916,392)	(906,947)	(1,158,315)	(1,158,315)	(385,289)		(1,620,807)	(462,492)
									Summary	
		Salaries and Wages	995,480	797,299	900,954				1,174,905	
		Operating Expenditures	377,592	218,129	257,361				573,902	
		Repair and Maint	28,646	34,802	51,425				50,660	
		Capital Outlay	-	15,540	-				31,000	
									% Change from PY Approved	
									Salaries and Wages	30.4%
									Operating Expenditures	123.0%
									Repair and Maint	-1.5%
									Capital Outlay	n/a

				2024	
				Increase	
			2024	(Decrease)	
		Department	Requested	Requested	
Dept.#	Item #	Description	Requested	from prev year	Line Item Justification
104170	331000	Federal Revenues		0	
104170	331048	Cares Act		0	
104170	335008	Filing Fees	9,000	9,000	We will conduct candidate filing for municipal elections as well as the 2024 elections.
104170	383900	Miscellaneous Revenues		0	
104170	383958	Other Permits and Fees	150,000	150,000	This is reimbursement from the municipalities for the conduct of municipal elections.
104170	398100	Proceeds Leases	0	0	
		Total Revenues	159,000	159,000	
104170	412100	Salary & Wages - Regular	383,135	23,965	
104170	412200	Salaries & Wages - Overtime	3,000	1,000	With a limited number of temporary workers, we must allow for some overtime during the early voting period through election day to support the work of full-time staff.
104170	412600	Salary and Wages - Temp / Part	581,045	219,862	Increase due to the increasing need for part time workers to support the work of full-time staff. Additionally, we are conducting two elections in this fiscal year as opposed to one in the last fiscal year.
104170	412700	Salary & Wages - Longevity	4,162	409	
104170	412990	Salary and Wages Reimbursements	0	0	
104170	417100	Board Meeting Fees	21,850	500	
104170	418100	FICA	75,979	18,799	
104170	418200	Retirement	69,902	7,281	
104170	418300	Health Insurance	53,856	2,550	
104170	418304	Unemployment Insurance	0	0	
104170	418306	Life Insurance	600	0	
104170	418310	Dental Insurance	1,962	6	
104170	418400	Disability & Long - Term Ins	1,264	79	
104170	418900	Fringe Benefits Reimbursements	0	0	
104170	421200	Uniforms	1,700	0	This is for logo apparel for staff and board members.
104170	425100	Motor Fuels	750	0	
104170	426000	Supplies and Materials	63,537	11,777	This line item covers all supplies needed to maintain our polling places and office functions. There is an increase due to there being 2 elections in this fiscal year as opposed to 1 in the last fiscal year.
104170	426010	Computer Software	0	-6,202	
104170	426100	Equipment Less Than \$500	12,304	11,824	This is for the purchase of various pieces of equipment for our operations. The most notable reason for an increase is to purchase replacement metal and vinyl signage for the polling places to make for a better voter experience. We also are allowing for voting equipment incidentals in this line item - in the current fiscal year we had machines break and needed to purchase replacement parts, but did not have any contingency funds to do so.
104170	426200	Operating Equip \$500 - \$4,999	1,800	1,800	This is to purchase a ballot jogger, which will straighten out ballots so they can easily be put into the scanner for tabulation. We currently do this manually, which adds time to already lengthy absentee and canvass meetings.
104170	426205	Computers \$500 - \$4,999	150,000	150,000	This is to replace the 150 laptops we are currently using as pollbooks in the polling locations.
104170	429200	Food	2,000	1,400	Increase due to the addition of a pre-canvass meeting, which takes all day therefore lunch must be provided. Additionally, we now do an all day seminar for chief judges which requires lunch to be provided. We will continue to provide lunch for sample audit counts, election day, and canvass.
104170	431100	Travel - Mileage	14,324	6,928	This line item covers the mileage for board members to travel to state conferences. It also pays the mileage for our rovers to make daily trips to early voting locations. Because the rovers are not full time employees, they cannot drive motor-pool vehicles. We have also implemented a policy where a second precinct official follows the chief judge to our office on election night to ensure chain of custody and safety for the return of results. Increase due to more elections being held and the return to in-person conferences.

				2024	
				Increase	
				2024	(Decrease)
			Department	Requested	
Dept.#	Item #	Description	Requested	from prev year	Line Item Justification
104170	431200	Travel - Subsistence	33,839	21,650	There is expected to be 3 statewide conferences for board members and staff. Additionally, staff members that are NC Certified Election Administrators will be eligible to begin coursework for national certification through the Election Center. Increase due to this new training.
104170	431500	Travel - Registrations	34,677	26,427	There is expected to be 3 statewide conferences for board members and staff. Additionally, staff members that are NC Certified Election Administrators will be eligible to begin coursework for national certification through the Election Center. Increase due to this new training.
104170	432100	Telephone	10,080	2,200	Increase due to additional elections in which precinct cell phones will be used.
104170	432150	Cell Phone Reimbursement	1,300	650	Increase due to additional staff member receiving stipend.
104170	432500	Postage	35,000	10,000	Increase due to expectation of more absentee ballots being mailed, in addition to postal rate increase.
104170	434100	Printing	78,800	27,375	There are 2 elections this fiscal year, resulting in the need to print more ballots and materials.
104170	435300	Repair and Maint - Vehicles	300	0	
104170	439100	Advertising	11,000	8,500	Increase due to additional elections as well as the rental of 3 billboards for voter outreach during the presidential primary election.
104170	439900	Contract Services	22,375	14,675	This covers the cost of a moving company to deliver and pickup supplies to all of our election day polling places. It also pays for shredding of materials once their retention is up and the cleaning of certain polling locations. Increase due to 2 elections being held this fiscal year.
104170	441200	Rent of Building	9,700	9,200	Increase due to the need to rent climate controlled storage space for retention items to free up space in the warehouse in an effort to bring the supply cage room into OSHA compliance.
104170	441400	Rent of Equipment	3,000	2,000	Increase due to having 2 elections this fiscal year.
104170	444000	Service and Maint Contracts	45,000	3,321	This is the licensing fee for our voting equipment. Increase due to having more equipment and normal increasing in the rate.
104170	449100	Dues	905	645	This covers the cost for election staff to be members of the state directors association as well as the Election Center.
104170	449200	Subscriptions	19,660	11,870	When I Work manages the staffing and scheduling for all early voting locations. We also use Zoom and Sign-up genius for poll worker management and training. We currently subscribe to the Brunswick Beacon, State Port Pilot, Port City Daily, and Star News. We have a Canva account for outreach materials. We would like to add a subscription to Text My Gov which would allow voters to ask questions and receive information through text.
104170	451100	Cap Outlay - Lease - Furn and	0	0	
104170	451000	Furniture/Office Equipment	0	0	
104170	454000	Vehicles On Road	0	0	
104170	455000	Equipment	31,000	31,000	This is to purchase 5 additional Touch Writer ADA voting machines. We currently re-use the ones from early voting on election day. The short turnaround from Saturday to Monday to re-program and deploy the equipment is challenging. We also need these additional units to ensure we have a backup in case one goes down.
		Total Expenditures	1,779,807	621,492	
		Revenues Over(Under) Expenditures	-1,620,807	-462,492	